

UET meeting

Tue 09 July 2024, 10:00 - 13:00

Committee Room

Attendees

Board members

John Vinney, Jim Andrews, Keith Phalp, Shelley Thompson, Sarah Bate, Karen Parker

Absent: Susie Reynell (Finance Director)

In attendance

Julie Kerr, Jane Forster

Visitors:

Deans, Jacky, Jane and Phil (Russ optional) : Portfolio discussion at 10.15 - Lee to deputise for Lois.

Meeting minutes

1. Minutes and Matters arising from the previous meeting

Approval

Apologies: Susie

Chair

The minutes of the meeting held on 2nd February 2024 were approved as being an accurate record of the meeting.


Matters arising:


Point 9.6.1: ST requested that this read 'SUMs proposed workshops as follow up to strategic levers - discuss at UET in February'.

Point 4: EDI plan to be discussed at UET on 16 July.

Action list: the action log was noted.

<https://livebournemouthac.sharepoint.com/sites/UETPrivate/Lists/UET%20Actions/AllItems.aspx>

 UET actions 2nd July 2024.pdf

 Minutes_UET meeting_020724.pdf

2. Finance discussion

2.1. Cash flow update

Information

The cash flow was position was noted. There has been very little change since the previous week and there were no major movements to note.

Apologies From Susie

 WEEKLY CASHFLOW FORECAST UET meeting 9th July 2024 Narrative week ending 280624.pdf

 UET - Weekly Cashflow Forecast w-c 08 July 2024.pdf

2.2. Bids for approval

Approval

There were 2 pre-award proposals for consideration and both were approved:

Sarah Bate

14385: Playas of the Southwest as a regional palaeoenvironmental record: Sally Reynolds

14395: Building Capability and Capacity for Applied Mental Health Research in Wessex: Steven Trenoweth.

It was noted that Andy Scott will now provide monthly updates on awarded bids.

REDACT: [REDACTED]

- 📄 Narrative for UET meeting 09.07.24.pdf
- 📄 Jun24 awarded results.pdf

3. Portfolio part 2

Decision

Einar, Christos, Jacky, Phil S and Jules F joined the meeting in person. Anand and Jane W joined on line.

Deans, Jacky, Jane W, Phil S,
Jules F

The spreadsheet itemising the proposed shape of the portfolio for 2025 and 2026 was discussed along with the revalidation list.

REDACT

[REDACTED]

More work required before the final list is confirmed. Factors to be taken into consideration include:

- costings/business case - to include big picture view of outcomes and market research.
- metrics-based approach
- capacity to deliver
- timetable - is really pressed
- diluting effort - concentrate on maximum gains
- improve quality of current portfolio
- back the winners
- clarity of overall portfolio
- timings for introductions and course reviews.
- what are the tangible benefits
- what can be paused or sacrificed
- strong justification for anything new
- whole university approach - a non-parochial approach.
- avoid late entries due to impact on Marketing

REDACT

- [REDACTED]
- [REDACTED]
- [REDACTED]

- [REDACTED]
- [REDACTED]

- [REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]

Apprenticeships

PS asked which courses would continue to be developed if BU was not successful with the bid. A decision is expected late-August and funding will be available from 1st October.

REDACT

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

ET requested that generic parameters are set to determine at which point a course becomes viable. Need guidance and a model to work with to assess effort/investment versus benefits. Initial cost of support is expected to be high - is the additional workload factored into the costs? How are economies of scale achieved - too many small courses may be unprofitable.

JM agreed that it is important to understand the cost of investment in these areas to BU.

It was recognised that we may not have all the information available to complete the business cases as, in some cases, these are new courses and we will be establishing a market for them and develop an interest from employers. We don't yet know what the cost of delivery will be.

REDACT

[REDACTED]

PS: will continue to develop relationships with Bournemouth & Poole College and Weymouth and local businesses as need stable feeders both in and out.

ET and CG expressed concern about the impact course suspensions/closures and limiting the addition of new titles will have on student numbers. ST responded that need to get rid of over-complication and course fragmentation to make it easier for students to make a decision. It is likely that we lose more students than we gain through poor student experience.

It was confirmed that course costings, including Apprenticeships, would be prepared at Faculty level and signed off by UET

ACTIONS:

- Deans to get costings and summaries of market position and relevant experience/outcomes data to UET as soon as they are able. All new proposals need executive approval through UET

- **REDACT**

- [REDACTED]
- [REDACTED]
- [REDACTED]

- JM to issue updated list.

 2526 New Provision - vFinal.pdf

 Portfolio UET Update June 2024 - review schedule .pdf

4. Items for approval or note

There were no items to be discussed under this agenda point.

5. Standing item: reportable events

Discussion

Reportable events update

Chair

There were no new reportable events reported.

No further action to be taken by the ICO and no response received from the OfS in response.

6. Future Meetings


Note

EULT: it was agreed to cancel this meeting because of key staff absences meaning the planned items could not be covered.

Chair


A date to be arranged in August at which NSS, PRES and PTES will be discussed as well as the Staff Survey results and the new academic year event, and the wellbeing and gender reports which have been postponed.

Shelley to email EULT separately with the slides that would have been discussed this week about the new academic year event.

 UET 23rd July 2024.pdf

 UET 6th August 2024.pdf

 UET ULT 2024 to 25.pdf

 UET 16th July 2024.pdf

 EULT 10th July 24.pdf

7. AOB

Chair

7.1. M&C Proposal

REDACT

[REDACTED]

This was postponed pending a review with Susie and wider consideration of the paper.